

FCYC Booking Agreement

This document outlines the agreement between the Free Church of Scotland (Scottish Charity SC012925) operating as Free Church Youth Camps (FCYC) and the parent/guardian who makes a booking to ensure a safe, fun, and Christ-centred environment for all young people.

By booking a place at camp, you accept and agree to the following terms and conditions.

1 Finance

1.1 What does the price include?

The price includes accommodation, food, activities, equipment, and excursions unless otherwise stated. Accommodation arrangements are single sex bedrooms, generally sleeping between two and eight campers. We cannot provide individual rooms. Different prices reflect the cost to us of hiring the venue and accommodation for the camp as well as the activities undertaken.

1.2 Obligations

All camp fees are payable in full at least four weeks prior to the start of camp.

Non-payment of fees by that date may result in the booking being cancelled, the deposit being lost, and may prevent future bookings.

1.3 Cancellation and Refunds

- You can cancel at any time by writing to camps@freechurch.org.
- Deposits are non-refundable.
- Camp places cancelled after 31st March will incur a charge of 20% of the camp fee (in addition to the deposit)
- No refunds will be issued for cancellations made within four weeks of the camp's commencement, except in cases of medical or family emergency to cover costs already incurred by FCYC.
- No refunds will be issued for transport changes or cancellations within four weeks of the camps commencement, as associated costs will have already been incurred.

2. Transport

2.1 Transport as an Additional Cost

The cost of transport is not included in the price of camp unless stated otherwise. FCYC may offer transport from various locations which can be requested upon booking.

2.2 Transport Changes Deadline

Requests for changes to booked transport must be submitted in writing no later than four weeks prior to the start of camp. No changes can be accommodated after this deadline due to essential logistical planning.

3 Who is on the team?

All our camps are run by adult volunteers. There is a high ratio of volunteers to campers, normally 1:4. All our cooks

and leaders undergo safeguarding training and PVG checks. Training of the team is given prior to camp. All our volunteers are dedicated to delivering a fun, Christ-centred camp focused on the daily teaching of God's Word.

4 Medical and Additional Support Need Information

4.1 Additional Support Needs

We try to include all at FCYC while recognising that some young people have needs that require additional support. We will endeavour to include such young people where possible provided always that we can provide adequate adult supervision.

4.2 Accurate Information and Disclosure

You agree to provide full details of your child's medical, allergy, dietary, and Additional Support Needs (ASN) at the time of booking so that we can determine if we can meet those needs within our volunteer team. This must include:

- Medical Conditions and Medication: Any disability, medical condition, or regular medication (prescription and non-prescription).
- Behavioural or Social Support: Any recent or current behavioural or social considerations which may affect your child's own safety and/or the well-being of other persons on the holiday.
- Future Updates: Keep us updated as soon as you know any changes to the above information.

4.3 Consequence of Non-Disclosure:

If you do not comply with this clause by providing full disclosure, we reserve the right to decline or cancel the booking and treat it as cancelled, with our cancellation charges (Section 1) applying.

The withholding of information about a camper's medical or support needs that poses a risk to the camper or others may result in the camper's removal from the camp (see Section 5).

4.4 Medical Authority and Consent

Changes: All changes to medical information must be submitted in writing no later than two weeks prior to the start of camp. Any changes may result in cancellation if appropriate provision can't be made.

Illness before Camp: If your young person experiences symptoms of illness within 48 hours before camp, you agree to inform FCYC and not send your young person to camp. In this case Section 1 applies.

Illness at Camp: You agree to be contactable during camp. If a camper is required to leave, due to illness or behaviour, you agree to collect them in a timely manner.

Medication: All medicine brought to camp must be given to the camp medical officer for safe storage and administration, unless otherwise agreed for necessary self-administration (e.g., inhalers, EpiPens).

4.5 Special Requests Disclaimer

While we do our best to ensure that any special requests are met, FCYC retains discretion in every case (including room allocations). Special requests will only form part of the contract if they are confirmed by FCYC in writing as a guaranteed part of your camp booking.

5. Camper Conduct

5.1 Campers are required to:

- **Show Respect:** Treat all fellow campers, leaders, and staff with respect. Use respectful language and conduct themselves in a way that is encouraging and safe for all.
- **Participation:** Engage fully in the programmed activities, including being present for all meals and Bible teaching.
- **Safety:** Follow all safety instructions and guidelines given by the leaders.
- **Site Rules:** Respect the camp venue, equipment, and environment. Additionally, campers must not leave the site unsupervised.

5.2 Prohibited Items (Zero-Tolerance)

The following items are strictly prohibited and will result in immediate confiscation and potential dismissal from camp:

- Medication not disclosed and handed over
- Any other drugs, alcohol, tobacco, vapes, or e-cigarettes
- Weapons or any item that could cause injury or harm to others.

5.3 Mobile Phones and Electronic Devices

Kids and Junior Camps: All mobile phones and electronic devices will be collected by leaders and stored for the duration of camp, with access permitted only at designated times or in emergencies.

Senior Camps: Phone use may be restricted at FCYC leaders' discretion, and phone-free periods will be enforced to encourage participation.

Campers must not in any circumstances use any social media platforms (e.g., Snapchat) that are designed to delete or render communication inaccessible after viewing, as this compromises safety and safeguarding efforts.

Campers are not permitted to take photos/videos of leaders and other campers without their consent.

Disclaimer: FCYC is not responsible for the loss, damage, or theft of any personal electronic devices brought to camp.

5.4 Upholding our Agreement and Discipline

You agree to support the authority of FCYC camp leaders in maintaining a safe and respectful environment.

We reserve the right in our sole discretion to send a young person home early, at the parent's/guardian's expense if their behaviour seriously breaches camp standards (e.g., violence, bullying, possession/use of prohibited items) or may put others at risk. Persistent or serious misconduct may also result in exclusion from future camps.

6. Liability and Indemnity

Liability: FCYC will take all reasonable steps to ensure the safety and welfare of your young person. However, you acknowledge and accept that participation in camp and its activities (including sports, travel, and outdoor activities) carries inherent risks.

Waiver: You confirm that you and your young person participate voluntarily and accept that FCYC and its volunteers cannot accept responsibility for accidental injury, illness, loss, or damage to personal belongings, except where caused by proven negligence on the part of FCYC or its volunteers.

Insurance: The Free Church of Scotland maintains Public Liability insurance covering FCYC activities. You understand that, while this covers events for which FCYC may be liable, it does not extend to other damage to personal belongings or personal injury to your young person. It is for you to decide whether to arrange insurance cover for those risks.

7. Photography

Camp photos are taken only with explicit consent obtained through our separate photo consent policy during the booking process.

8. General Agreement

You confirm that you have read, understood, and accept these terms and conditions, and you consent for your young person to participate fully in all aspects of the camp, including its distinct Christian nature.